AUDIT, GOVERNANCE & STANDARDS COMMITTEE ACTION LIST – 3RD JULY 2014 MEETING

Officers:
- Andy Bromage   -   Worcestershire Internal Audit Shared Services Manager
- Sam Morgan   -   Financial Services Manager
- Jayne Pickering   -   Executive Director, Finance and Resources
- Amanda de Warr   -   Head of Customer Access and Financial Support

Ref	Action/Issue	Origin	Lead Officer/ Member	Priority/ timescale	Officer Response/Action Status
1	Lead Risk Member training – Cllr Bennett	Minute 43 (Minutes) of 24.04.14 meeting refers.	Cllr Bennett Sam Morgan Jayne Pickering	03.07.14 meeting	Cllr Bennett to arrange suitable risk training – subject to decision on appointment of new Lead Risk and Fraud Members at 03.07.14 meeting.
2	Feasibility of introducing monthly rents on commercial buildings in advance via direct debit.	Minutes 12 of 27.06.13 and 44 of 24.04.14 meetings refer.	Sam Morgan Jayne Pickering	Ongoing	Officers agreed at 27.06.13 meeting to look into this. Chair rescheduled update to 24.04.14 meeting. Officers provided update on 24.04.14 and Members requested that leases for commercial buildings be discussed further with Property Services in order to assess whether greater flexibility could be applied on the payment of rents. Agreed item to remain on Action List for future monitoring and reporting.
3	Future monitoring of use of balances to support expenditure. Relates to District Auditor's finding that in relation to Value For Money the Council could not continue to rely on using balances to support expenditure, with considerable savings being necessary over following 3 years (Annual Audit Opinion 2011//12).	Minutes 26 of 18.03.13, 38 (x) of 25.04.13, 21 of 26.09.13 and 44 of 24.04.14 meetings refer.	Sam Morgan, Jayne Pickering & Cllr Fisher	Ongoing	Officers to provide ongoing periodic updates to Committee on information referred to Executive Committee as part of quarterly Budget Monitoring reports.

Cllr Fisher (as Portfolio Holder) also to provide oral updates on Financial Budget Monitoring to each meeting of the Committee (wef 16.01.14). |